

THE MATTABASSETT DISTRICT

Memorandum

Date: May 9, 2016

Subject: Agenda - Monday,
May 16, 2016 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

AGENDA

Roll Call

	<u>Pages</u>
1. Minutes of the meeting of April 18, 2016	1 - 7
2. Treasurer's Report	8 - 15
a. Receipts & Expenditures – FY 15-16	9
b. Operating Fund Statement of Income	10
c. Cash Flow Graphs	11 - 13
d. Investment Schedule	14
e. Investment Schedule Distribution	15
3. Budget Statement	16 - 18
4. Check Register Report – April, 2016	19 - 21
5. Staff Reports	22 - 40
a. Monthly Report	22 - 30
b. Safety/Energy Report	31 - 32
c. Operational Profile	33 - 36
d. Monthly Flows & Rainfall Data for the Past Two Years	37
e. Effluent Quality Graph	38
f. Nitrogen Graph	39
g. Maintenance Graph	40
h. Executive Director & Staff Action Items	
1. Checkbook analysis	
6. Committee Reports	
a. Engineering	
b. Finance – (pink)	
1. Chemical Bid	
c. Human Resources	
d. Property Management – (blue)	
1. Company Vehicle – Ford F-350	
e. Public Relations	
f. District Project Construction Committee - (orange)	
1. CHN Payment Requisition for March/April 2016 - \$127,532.00	
2. Wright-Pierce's Payment Requisition for April 2016 - \$41,453.26	

7. Counsel's Report
 - a. Executive Session
8. New Business
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, June 20, 2016 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.